

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Recipient Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

Thank you for considering me for the promotional offer you recently presented. I truly appreciate the time and effort you put into explaining the benefits and potential outcomes associated with this opportunity.

After careful consideration, I have decided not to pursue this offer at this time. This was not an easy decision, as I value the possibility of working together and the relationship we've developed.

Thank you once again for your understanding. I look forward to maintaining a positive relationship and exploring future opportunities together.

Sincerely,

[Your Name]