

Bandwidth Usage Report

Date: [Insert Date]

To: [Recipient Name]

From: [Your Name]

Subject: Bandwidth Usage Report for [Month/Year]

Dear [Recipient Name],

I hope this message finds you well. Attached is the bandwidth usage report for the month of [Month/Year]. This report outlines the total bandwidth consumption across various departments and highlights any notable trends or issues.

Summary of Bandwidth Usage

Department	Total Bandwidth Used (GB)	Percentage of Total Usage
Marketing	[Value]	[Value] %
Development	[Value]	[Value] %
HR	[Value]	[Value] %
Total	[Total Value]	100%

Analysis

[Insert Analysis of the Data]

Recommendations

[Insert Recommendations Based on Usage]

Thank you for your attention to this report. If you have any questions or require further information, please feel free to contact me.

Best regards,

[Your Name]

[Your Position]

[Your Contact Information]