

Letter of Dissatisfaction Regarding Inadequate Customer Service

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Date]

[Recipient's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my dissatisfaction with the level of customer service I recently experienced at [Company's Name]. On [date of incident], I encountered [briefly describe the issue or interaction]. Despite my attempts to resolve the matter, the service provided was inadequate and did not meet my expectations.

As a loyal customer, I was disappointed by the lack of assistance and professionalism demonstrated during my interaction. It is important for customers to feel valued and supported, and my experience did not reflect those qualities.

I hope that you will address this issue and take steps to improve customer service in the future. I appreciate your attention to this matter and look forward to a prompt response.

Sincerely,

[Your Name]