

# Notification of Lost SIM Card

Date: [Insert Date]

To: [Service Provider Name]

Address: [Service Provider Address]

Dear [Customer Service Department/Representative],

I am writing to formally notify you that I have lost my SIM card associated with the phone number [Your Phone Number]. I believe the SIM card was lost on [Insert Date of Loss] and despite my efforts, I have been unable to locate it.

I kindly request a replacement SIM card at your earliest convenience. Please let me know what steps I need to follow to expedite this process and if there are any fees associated with the replacement.

Thank you for your assistance in this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Address]

[Your Email Address]

[Your Phone Number]