

Follow-Up on Prepaid Balance Refund

Dear [Recipient Name],

I hope this message finds you well. I am writing to follow up regarding the prepaid balance refund request I submitted on [Date of Initial Request]. As per our previous communication, I was expecting the refund to be processed within [Time Frame].

Could you please provide me with an update on the status of my request? I appreciate your assistance in resolving this matter promptly.

Thank you for your attention to this issue. I look forward to your response.

Best regards,
[Your Name]
[Your Contact Information]