

Ownership Transition Notice

To Whom It May Concern,

We hereby notify you that as of **[Effective Date]**, ownership of **[Business Name]** will be transitioned from **[Current Owner Name]** to **[New Owner Name]**. This change is a strategic step to enhance the growth and future of our business.

The new owner can be contacted at:

- Name: **[New Owner Name]**
- Email: **[New Owner Email]**
- Phone: **[New Owner Phone Number]**

We appreciate your support and understanding during this transition period.

Thank you,

[Current Owner Name]
[Current Owner Position]
[Business Name]
[Business Address]
[Business Phone Number]