

Request for Urgent Service Interruption Compensation

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally request compensation for the recent service interruption that occurred on [insert date and time of interruption]. The disruption lasted for [insert duration] and significantly impacted my daily activities.

As a loyal customer, I have always appreciated the quality of service provided by [Company Name]. However, the recent incident has caused considerable inconvenience, including [briefly describe any specific issues caused by the interruption].

In light of this situation, I kindly request that you consider providing compensation for the service interruption. Supporting documentation regarding the disruption is attached for your reference.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]