

Letter of Acknowledgment for Service Interruption Compensation

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally acknowledge the receipt of the compensation offered for the recent service interruption I experienced on [insert date of interruption].

Thank you for addressing the issue promptly and providing compensation as a goodwill gesture. I appreciate the steps taken to resolve the situation and the commitment to customer satisfaction.

If there are any further updates regarding the service or additional compensatory measures, please feel free to contact me at your earliest convenience.

Thank you once again for your attention to this matter.

Sincerely,

[Your Name]