

Application for Mobile Number Portability

To,
The Manager,
[Current Service Provider Name],
[Provider Address],
[City, State, Zip Code]

Date: [DD/MM/YYYY]

Subject: Application for Mobile Number Portability

Dear Sir/Madam,

I am writing to formally request the portability of my mobile number [Your Mobile Number] from your network to [New Service Provider Name]. I have been a customer of [Current Service Provider Name] since [Date of Joining] and have decided to switch due to [brief reason for switching].

Please find below my account details:

- Name: [Your Full Name]
- Account Number: [Your Account Number]
- Mobile Number: [Your Mobile Number]
- Email: [Your Email Address]

I kindly request you to process my application at the earliest and facilitate the porting of my number. I am aware of the terms and conditions related to number portability and shall adhere to the same.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Full Name]
[Your Address]
[City, State, Zip Code]
[Your Contact Number]