

Mobile Plan Cancellation Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Mobile Service Provider Name]

[Provider Address]

[City, State, ZIP Code]

Dear Customer Service Team,

I am writing to formally request the cancellation of my mobile service plan with [Mobile Service Provider Name] due to my relocation to a new area.

My account number is [Your Account Number] and my mobile number is [Your Mobile Number]. I kindly ask that my service be terminated effective [Desired Cancellation Date].

Thank you for your attention to this matter. Please confirm the cancellation of my account and any final charges that may apply.

Sincerely,

[Your Name]