

Letter of Cancellation of Mobile Plan

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Service Provider's Name]
[Service Provider's Address]
[City, State, Zip Code]

Dear [Service Provider's Customer Service Team],

I am writing to formally request the cancellation of my mobile plan with the account number [Your Account Number] effective immediately. After careful consideration, I have decided to proceed with another provider due to better offers that meet my needs more competitively.

Please confirm the cancellation of my account and ensure that no further charges will be incurred. I would appreciate a written confirmation of this cancellation at your earliest convenience.

Thank you for your attention to this matter.

Sincerely,
[Your Name]