

Financial Instrument Settlement Authorization

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Title]

[Company Name]

[Company Address]

Dear [Recipient's Name],

I, [Your Name], the undersigned, hereby authorize the settlement of the following financial instruments:

- Instrument Name: [Insert Instrument Name]
- Amount: [Insert Amount]
- Transaction Type: [Insert Transaction Type]
- Settlement Date: [Insert Settlement Date]

This authorization is effective immediately and will remain in effect until further notice. Please ensure that all necessary steps are taken to process this settlement.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]