

# Agent Negotiation Authorization Letter

Date: [Insert Date]

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]

[Agent's Name]  
[Agent's Company]  
[Company Address]  
[City, State, Zip Code]

Dear [Agent's Name],

I, [Your Name], hereby authorize you to act on my behalf in negotiating lease agreements for the property located at [Property Address]. This authorization includes the power to discuss terms, negotiate conditions, and finalize any lease agreements in my name.

Your representation is critical to achieving the best possible terms for the lease. Please keep me informed of all developments and consult with me regarding major decisions.

This authorization is effective from [Start Date] to [End Date].

Thank you for your assistance in this matter.

Sincerely,

[Your Signature (if sending a hard copy)]  
[Your Printed Name]