

Agent Negotiation Authorization Letter

Date: [Insert Date]

To: [Insert Agent's Name]

[Insert Agency Name]

[Insert Agency Address]

[Insert City, State, Zip Code]

Dear [Agent's Name],

I, [Your Name], hereby authorize you to act on my behalf in negotiating employment contracts with potential employers. This authorization includes the right to discuss and negotiate terms such as salary, benefits, job responsibilities, and other relevant conditions of my employment.

This authorization is effective as of [Start Date] and shall remain in effect until [End Date] or until revoked by me in writing.

Please feel free to contact me at [Your Phone Number] or [Your Email Address] should you require any further information or clarification.

Thank you for your assistance.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Address]

[Your City, State, Zip Code]