Agent Negotiation Authorization

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

To: [Agent's Name]

[Agent's Company Name]

[Agent's Address]

[City, State, Zip Code]

Subject: Authorization for Negotiation

Dear [Agent's Name],

I, [Your Name], hereby authorize you to act as my agent in negotiating the sale of my business, [Your Business Name]. This authorization includes, but is not limited to, communicating with potential buyers, negotiating terms of sale, and signing necessary documents on my behalf.

This authorization is effective immediately and will remain in effect until the completion of the sale or until I provide written notice of termination.

Thank you for your assistance in this matter.

Sincerely,

[Your Name]

[Your Title, if applicable]