

Request for Establishment of a Nonprofit Organization

Date: [Insert Date]

[Recipient's Name]

[Recipient's Title]

[Recipient's Organization]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally request the establishment of a nonprofit organization named [Proposed Organization Name]. The mission of our organization will be to [insert mission statement or purpose of the organization].

Our proposed activities will include [briefly describe the activities the organization plans to undertake]. We believe that these efforts will significantly benefit [describe the community or cause the organization will support].

We have gathered a team of dedicated individuals who are passionate about our cause and are prepared to commit their time and resources to make this organization a success. Our board of directors will consist of [list board members if applicable].

We kindly ask for your support and guidance in navigating the process of establishing our nonprofit organization. We hope to contribute positively to our community and make a lasting impact.

Thank you for considering our request. We look forward to your positive response and any assistance you can provide.

Warm regards,

[Your Name]

[Your Title]

[Your Organization, if applicable]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]