

# Charitable Organization Compliance Update

Date: [Insert Date]

[Recipient Name]

[Recipient Title]

[Recipient Organization]

[Recipient Address]

Dear [Recipient Name],

We hope this message finds you well. As part of our commitment to transparency and accountability, we are reaching out to provide you with an update on our compliance status as a charitable organization.

We have recently completed our annual review of compliance with federal and state regulations, and we are pleased to report that:

- Our financial records have been audited and found to be in accordance with generally accepted accounting principles.
- We have submitted all required documentation to the IRS and state regulatory bodies.
- Our organization continues to adhere to the guidelines set forth by the Charitable Solicitation Act.

We are dedicated to maintaining the highest standards of ethics and integrity in our operations. Please feel free to reach out if you have any questions or need further information.

Thank you for your continued support and collaboration.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Your Contact Information]