Student Loan Dispute Letter

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email]
[Your Phone Number]

[Loan Servicer's Name] [Loan Servicer's Address] [City, State, Zip Code]

Dear [Loan Servicer's Name],

I am writing to formally dispute the missing payment records for my student loan account with the number [Your Loan Account Number]. I have reviewed my records and have noticed discrepancies regarding my payment history that need to be addressed.

Specifically, I am unable to locate records of payments made on the following dates: [List the dates of missing payments]. I believe these payments have been processed, and I would appreciate your assistance in providing the corresponding documentation.

Please review my account and provide me with a detailed account statement reflecting all payments made. If there are any issues or further information is needed from my side to resolve this dispute, kindly let me know.

Thank you for your prompt attention to this matter. I look forward to your swift response.

Sincerely,

[Your Name]