

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Title]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Damages Assertion Under Maritime Law

I am writing to formally assert a claim for damages arising from the maritime incident that occurred on [date of incident] involving [describe the vessel or situation briefly]. As per the provisions under maritime law, I believe I am entitled to compensation for the losses incurred.

The details of the incident are as follows:

- **Date of Incident:** [Insert date]
- **Location:** [Insert location]
- **Description of Incident:** [Provide a brief description]
- **Parties Involved:** [List other parties involved]

Due to the incident, I have suffered the following damages:

- [List specific damages and losses]
- [Include financial impacts or losses]
- [Mention any physical or emotional impacts]

I kindly request that you acknowledge this claim and provide a response within [30] days from the date of this letter. Please feel free to contact me at your earliest convenience to discuss this matter further.

Thank you for your attention to this important issue. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Title/Position, if applicable]