

Financial Statement Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Lender's Name]

[Lender's Title]

[Bank/Institution Name]

[Bank/Institution Address]

[City, State, Zip Code]

Dear [Lender's Name],

I am in the process of applying for a loan and am required to submit my financial statements for your review. I kindly request a copy of my most recent financial statements, including:

- Income Statement
- Balance Sheet
- Cash Flow Statement

Please send the requested documents to the address listed above or via email at [Your Email Address]. Your assistance in expediting this request would be greatly appreciated, as it will enable me to complete my loan application in a timely manner.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]