

Partnership Dissolution Intent Letter

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Partner's Name]
[Partner's Address]
[City, State, Zip Code]

Dear [Partner's Name],

I am writing to formally express my intent to dissolve our partnership, effective [Effective Date]. This decision has not been made lightly, and I believe it is in the best interest of both parties.

According to our partnership agreement, we need to follow the procedures outlined for the dissolution process. I propose that we meet on [Proposed Meeting Date] to discuss the next steps and how we can effectively wind down our affairs.

Thank you for the partnership we have shared, and I wish you all the best in your future endeavors.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]