

Partnership Dissolution and Asset Division

Date: [Insert Date]

[Your Name] [Your Address] [City, State, Zip Code] [Email Address] [Phone Number]

[Partner's Name] [Partner's Address] [City, State, Zip Code] [Email Address] [Phone Number]

Dear [Partner's Name],

We hereby agree to dissolve the partnership named [Partnership Name] effective [Dissolution Date]. This decision has been made after careful consideration and mutual agreement.

In accordance with our partnership agreement, the assets and liabilities will be divided as follows:

- Asset 1: [Description] - [Allocation to Partner A/Partner B]
- Asset 2: [Description] - [Allocation to Partner A/Partner B]
- Liability 1: [Description] - [Allocation to Partner A/Partner B]

All other financial matters pertaining to the partnership shall be settled as per existing agreements.

Thank you for the partnership over the years. I wish you all the best in your future endeavors.

Sincerely,

[Your Name] [Your Position]