

Announcement of Merger and Acquisition

Date: [Insert Date]

Dear [Partner's Name],

We are excited to share an important update regarding our business. After careful consideration and planning, we are pleased to announce that [Company A] has merged with [Company B] effective [Effective Date]. This strategic partnership will allow us to combine our strengths and resources to enhance our service offerings and drive growth.

The merger brings together our talented teams and shared vision, which will significantly benefit our clients and partners. As we move forward, you can expect continued excellence in service and innovation.

We value our relationship with you and are eager to explore new opportunities this merger presents. Your support has been invaluable, and we believe this new chapter will lead to even greater successes together.

If you have any questions or would like to discuss this further, please do not hesitate to reach out.

Thank you for your continued partnership.

Sincerely,

[Your Name]

[Your Title]

[Company A]

[Company A's Contact Information]