

Subpoena Duces Tecum

To: [Witness Name]

Address: [Witness Address]

Phone: [Witness Phone Number]

Date: [Date]

This is a legal summons requiring you to produce certain documents and records in your possession for the below-mentioned case.

Case Information

Case Name: [Case Name]

Case Number: [Case Number]

Court Name: [Court Name]

Production Details

You are requested to bring the following documents:

- [Document Type 1]
- [Document Type 2]
- [Document Type 3]

Date of Testimony: [Testimony Date]

Time: [Testimony Time]

Location: [Court Address]

Failure to Comply

Please be advised that failure to comply with this subpoena may result in legal penalties.

Sincerely,

[Your Name]

[Your Title]

[Organization Name]