

Subpoena Duces Tecum

To: [Recipient Name]

Address: [Recipient Address]

Date: [Insert Date]

From: [Your Name]

Case Number: [Insert Case Number]

Court: [Insert Court Name]

Dear [Recipient Name],

You are hereby commanded to produce and permit inspection and copying of the following documents and evidence:

1. All electronic communications related to [specific subject matter] from [start date] to [end date].
2. Copies of all digital files associated with [specific identifiers, such as account numbers or case IDs].
3. Any metadata or logs pertaining to the digital evidence identified above.

The documents shall be produced at [location] on [specific date and time]. Failure to comply with this subpoena may result in legal consequences.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Position]

[Your Contact Information]