

[Your Name] [Your Address] [City, State, Zip Code] [Email Address] [Phone Number] [Date]

[Client's Name] [Client's Address] [City, State, Zip Code]

Subject: Withdrawal of Legal Representation

Dear [Client's Name],

I am writing to formally inform you of my decision to withdraw as your legal representative in the matter of [Case Name or Number], effective immediately. This decision has been made based on recent developments in your case that necessitate a fresh approach.

While I appreciate the trust you have placed in me, I believe it is in your best interest to pursue alternative legal counsel who can better address the current circumstances surrounding your case.

Please ensure that you seek new legal representation promptly to avoid any negative impact on your case timelines. I will, of course, cooperate fully in the transition process and provide any necessary documentation to your new counsel.

If you have any questions, please feel free to reach out to me. Thank you for your understanding.

Sincerely,

[Your Name] [Your Title/Position] [Law Firm Name (if applicable)]