

Settlement Demand Letter

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name / Insurance Company Name]
[Recipient Address]
[City, State, Zip Code]

Re: Settlement Demand for [Brief Description of the Incident]

Dear [Recipient Name],

I am writing to formally present my demand for settlement regarding the injuries and damages I sustained on [Date of Incident] due to [brief description of the incident and liability].

As a result of the incident, I have incurred significant medical expenses totaling [amount], along with additional costs related to [mention other damages, e.g., lost wages, property damage].

Enclosed are copies of medical records, bills, and other relevant documentation supporting my claim.

In light of the above, I demand a settlement of [demand amount] to cover my damages and losses. I believe this amount is fair and reflects the severity of my injuries and the impact on my life.

I anticipate your response by [date, typically two weeks from the date of this letter]. If we are unable to reach a resolution, I will have no choice but to consider further legal action.

Thank you for your attention to this matter. I hope to hear from you soon.

Sincerely,
[Your Name]

Enclosures: [List of enclosed documents]