

Voluntary Vehicle Return Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]

[Recipient Name]

[Company Name or Dealership]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally notify you of my intention to voluntarily return my vehicle, a [Year, Make, Model] with VIN [Vehicle Identification Number], which I obtained from your [dealership/company] on [Date of Purchase/Lease].

Due to [briefly explain the reason, e.g., financial difficulties, a change in circumstances], I am no longer able to maintain the financial obligations associated with this vehicle.

I would appreciate your guidance on the next steps for this return process. Please let me know the preferred method for returning the vehicle and any associated documentation I need to prepare.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]