

# Voluntary Asset Surrender Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient Address]

[City, State, Zip Code]

## **Subject: Voluntary Asset Surrender**

Dear [Recipient Name],

I, [Your Name], am writing to formally surrender the following asset(s):

- [Description of Asset 1]
- [Description of Asset 2]
- [Description of Asset 3]

This decision has been made voluntarily and is in accordance with all relevant legal requirements.

I kindly request that you acknowledge receipt of this letter and the surrendered assets.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Name]