

Loan Payoff Amount Inquiry

Date: [Insert Date]

[Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Dear [Lender's Name],

I hope this message finds you well. I am writing to inquire about the payoff amount for my personal loan with account number [Insert Account Number]. I would like to understand the total amount required to pay off the loan in full as of [Insert Date].

Additionally, please provide me with any details regarding potential fees or interest that may apply until the loan is paid off.

Thank you for your assistance. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Phone Number]

[Your Email Address]