Reactivation Request for Dormant Bank Account

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

Customer Service Department

[Bank Name]

[Bank Address]

[City, State, Zip Code]

Dear Sir/Madam,

I am writing to request the reactivation of my dormant bank account with your institution. My account details are as follows:

Account Holder Name: [Your Name]

Account Number: [Your Account Number]

Date of Last Transaction: [Last Transaction Date]

Due to [brief reason for dormancy], my account has not been active for some time. I would like to continue using this account for my banking needs. Please let me know if you require any additional information or documentation to process my request.

Thank you for your assistance. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Name]