

Request for Dormant Account Reactivation

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Bank Name]

[Bank Address]

[City, State, Zip Code]

Dear [Bank Manager's Name],

I am writing to request the reactivation of my dormant account with [Bank Name]. My account details are as follows:

- Account Holder Name: [Your Name]
- Account Number: [Your Account Number]
- Type of Account: [e.g., Savings, Checking]

Due to [brief explanation of reason for dormancy, e.g., "lack of transactions"], my account has been deemed dormant. I would like to reactivate it for my future transactions.

Please let me know if there are any forms or further information required to process my request. I appreciate your attention to this matter and look forward to your prompt response.

Thank you for your assistance.

Sincerely,

[Your Name]