

Subject: Appeal for Dormant Account Renewal

Dear [Bank/Institution Name],

I hope this message finds you well. I am writing to formally appeal for the renewal of my dormant account, [Account Number], which has been inactive since [Date].

Due to [brief explanation of circumstances], I was unable to utilize my account as intended. However, I am now in a position to actively manage my finances and would greatly appreciate your assistance in reactivating my account.

I have always valued my relationship with [Bank/Institution Name], and I believe that reactivating my account would help me continue to use your services effectively.

Thank you for considering my request. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]