

Balance Request for Original Loan Amount

Date: _____

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Dear [Lender's Name],

I hope this letter finds you well. I am writing to formally request a statement of the current balance for my original loan amount associated with loan number [Loan Number].

The details of the loan are as follows:

- Loan Amount: [Original Loan Amount]
- Date of Loan Disbursement: [Disbursement Date]
- Loan Type: [Type of Loan]

I would appreciate it if you could provide the requested balance information at your earliest convenience. Should you need any additional information to process my request, please do not hesitate to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter.

Sincerely,

[Your Name]