

Payment Instrument Disclosure

Date: [Insert Date]

To: [Customer Name]

[Customer Address]

Dear [Customer Name],

We are pleased to inform you about the payment instruments available for your mortgage account with us. Below is a detailed disclosure of the payment options you can utilize.

1. Payment Methods

- Online Bank Transfer
- Debit Card Payment
- Check Payment (via mail)
- Automatic Bank Draft

2. Applicable Fees

Please note that there may be fees associated with certain payment methods as follows:

- Online Payments: \$[Insert Fee]
- Check Payments: \$[Insert Fee]
- Automatic Draft: \$[Insert Fee]

3. Payment Processing Time

Your payment will generally be processed within [Insert Time Period]. Please allow additional time for processing if submitting via mail.

For further inquiries, please contact our customer service at [Insert Phone Number] or [Insert Email Address].

Thank you for choosing [Your Company Name]. We appreciate your business.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Company Address]