Chargeback Reversal Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Your Email Address]

[Your Phone Number]

[Bank Name]

[Bank Address]

[City, State, ZIP Code]

Subject: Chargeback Reversal for Transaction

Dear [Bank's Customer Service Team/Specific Contact Name],

I am writing to formally request the reversal of a chargeback for an unauthorized transaction that occurred on [Insert Date of Transaction]. The transaction details are as follows:

- **Transaction Amount:** $[Insert Amount]
- **Transaction Date:** [Insert Date]
- **Merchant Name:** [Insert Merchant Name]
- **Transaction ID:** [Insert Transaction ID]

After careful review, I believe this transaction was indeed authorized by me, and I kindly ask you to reconsider the chargeback initiated on my behalf.

I appreciate your attention to this matter and look forward to your prompt response.

Thank you.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]