

Repossession Notification

Date: [Insert Date]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

To: [Borrower's Name]

[Borrower's Address]

[City, State, Zip Code]

Account Number: [Insert Account Number]

Dear [Borrower's Name],

This letter serves as a formal notification that your vehicle, described as follows:

- Make: [Vehicle Make]
- Model: [Vehicle Model]
- Year: [Vehicle Year]
- VIN: [Vehicle Identification Number]

is being repossessed due to your failure to adhere to the terms of the financing agreement.

As of [Insert Date], your account is [insert number of days] days past due, and despite our previous communications, the balance of \$[Insert Amount] remains unpaid.

Your vehicle will be repossessed on or after [Insert Repossession Date]. It is advised that you contact us immediately to discuss your account status and to initiate the potential for reinstating your agreement.

If you believe that this notice has been sent in error, please contact our office at [Insert Contact Number] as soon as possible.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Company Contact Information]