

Recognition of Payment Pledge

Date: [Insert Date]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We are writing to formally recognize and appreciate your pledge of payment in the amount of [Insert Amount] made on [Insert Date]. Your commitment plays a crucial role in supporting our mission and enabling us to [briefly explain the purpose or project].

We value your generous support and are grateful for your partnership. Please feel free to reach out if you have any questions or require further information regarding your pledge.

Thank you once again for your commitment. We look forward to your continued support.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Your Contact Information]