

# Pre-Litigation Settlement Framework Proposal

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Title]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to propose a framework for a pre-litigation settlement regarding the matter of [brief description of the issue]. The purpose of this letter is to outline a structured approach that may lead to a mutually agreeable resolution without the need for formal legal proceedings.

## Settlement Proposal Framework

- **Objective:** To resolve the dispute amicably and efficiently.
- **Proposed Terms:**
  - [Term 1]
  - [Term 2]
  - [Term 3]
- **Timeline:** [Proposed timeline for discussions and resolution.]
- **Confidentiality:** [Outline confidentiality terms if applicable.]
- **Next Steps:** [Explain how to proceed with discussions.]

I believe that this framework can serve as a constructive starting point for discussions between our parties. I am open to any suggestions you may have and look forward to your response.

Thank you for considering this proposal. I am hopeful that we can reach an agreement that serves the interests of both parties.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]