

Consumer Rights Inquiry Letter

Your Name
Your Address
City, State, Zip Code
Email Address
Phone Number
Date

Recipient Name
Company Name
Company Address
City, State, Zip Code

Dear [Recipient Name],

I am writing to formally inquire about my consumer rights regarding [specific issue or product/service]. I believe that my rights may have been compromised due to [briefly describe the situation].

As a consumer, I am entitled to [mention specific rights or protections relevant to the inquiry]. I would appreciate your clarification on the following points:

1. [Question 1]
2. [Question 2]
3. [Question 3]

I expect a prompt response to my inquiry, as it is crucial for me to understand my rights and the next steps I should take. Thank you for your attention to this matter.

Sincerely,
[Your Name]