

# You're Invited to Our Seasonal Team Building Celebration!

Dear Team,

We are excited to invite you to our upcoming team building event to celebrate the season!

**Date:** Saturday, December 15, 2023

**Time:** 3:00 PM - 6:00 PM

**Location:** Company Headquarters, Main Hall

Join us for an afternoon filled with fun activities, delicious food, and the opportunity to strengthen our team bonds. We guarantee a day of laughter and memorable experiences.

Please RSVP by December 1, 2023, to ensure we have enough supplies for everyone.

We look forward to seeing you all there!

Best Regards,

[Your Name]

[Your Position]

[Company Name]