

Call Recording Disclosure

Date: [Insert Date]

Dear [Customer's Name],

We want to inform you that your calls with [Company Name] may be recorded for quality assurance, training, and customer service improvement purposes. Your privacy is important to us, and we ensure that all recordings are handled in accordance with applicable laws and regulations.

If you have any questions or concerns regarding this disclosure, please feel free to contact us at [Contact Information].

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Company Contact Details]