

# Employer Contact Restriction Notice

Date: [Insert Date]

[Employee's Name]

[Employee's Address]

[City, State, Zip Code]

Dear [Employee's Name],

This notice is to inform you that, effective immediately, all communications between you and [Employer's Name] have been restricted. This decision has been made to ensure a safe and productive work environment.

Any inquiries or issues you wish to discuss should be directed to [Designated Contact Person's Name] at [Contact Information].

We appreciate your understanding in this matter.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Company Address]

[City, State, Zip Code]