

# Executor of Estate Asset Inventory Disclosure

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To: [Beneficiary's Name]

[Beneficiary's Address]

[City, State, Zip Code]

Dear [Beneficiary's Name],

As the executor of the estate of [Deceased's Name], I am reaching out to provide you with a comprehensive inventory of the assets of the estate as required by law. This disclosure outlines our current findings and is part of our fiduciary duty to ensure transparency throughout the estate administration process.

## **Asset Inventory:**

- Real Estate: [Description and Address]
- Bank Accounts: [Bank Name and Account Balance]
- Investments: [Investment Types and Valuations]
- Personal Property: [Description and Estimated Value]
- Liabilities: [Description of Debts and Amounts]

Please let me know if you have any questions or require further details regarding this inventory. I am committed to keeping you informed throughout this process.

Sincerely,

[Your Name]

Executor of the Estate of [Deceased's Name]