

# Next of Kin Notification

Date: [Insert Date]

To:

[Next of Kin's Name]

[Next of Kin's Address]

[City, State, Zip Code]

Dear [Next of Kin's Name],

We regret to inform you that your [relationship, e.g., brother, sister, etc.], [Deceased's Name], was involved in an accident on [date of accident] at [location].

Unfortunately, despite the best efforts of medical personnel, [he/she] succumbed to [his/her] injuries. We extend our deepest sympathies during this difficult time.

We are providing this notification in accordance with our duty to inform the next of kin in the event of such tragedies. If you have any questions or require further information, please do not hesitate to reach out to us.

Once again, we express our heartfelt condolences for your loss.

Sincerely,

[Your Name]

[Your Title]

[Organization Name]

[Contact Information]