

Tax Refund Liability Notification

Date: [Insert Date]

Dear [Taxpayer's Name],

We are writing to inform you regarding your recent tax refund claim.

After reviewing your tax return for the year [Insert Year], it has come to our attention that there is a liability associated with your refund.

The details of the liability are as follows:

- Amount: \$[Insert Amount]
- Reason for Liability: [Insert Reason]
- Reference Number: [Insert Reference Number]

Please take note that your refund of \$[Insert Refund Amount] will be adjusted accordingly. You will receive a revised notice detailing the changes.

If you have any questions or require further clarification, please do not hesitate to contact our office at [Insert Contact Information].

Thank you for your attention to this matter.

Sincerely,
[Your Name]
[Your Title]
[Your Organization]