

# Exempt Income Disclosure Letter

Date: [Insert Date]

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]

[Recipient Name]  
[Recipient Title]  
[Organization Name]  
[Organization Address]  
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to disclose my exempt income as part of my grant application for [Grant Name]. The purpose of this letter is to provide a complete and transparent account of my financial situation.

As required, I am documenting the following sources of exempt income:

- [Source of Exempt Income 1] - [Amount] - [Description]
- [Source of Exempt Income 2] - [Amount] - [Description]
- [Source of Exempt Income 3] - [Amount] - [Description]

Please feel free to contact me at [Your Phone Number] or [Your Email Address] should you need any additional information or clarification regarding this declaration.

Thank you for your consideration of my application.

Sincerely,

[Your Name]