Request for Duplicate Payment Refund

Dear Customer Support Team,

I hope this message finds you well. I am writing to formally request a refund for a duplicate payment that was processed on my account.

Details of the transaction are as follows:

- **Transaction ID:** 123456789
- **Date of Transaction:** March 15, 2023
- **Amount:** $99.99
- **Account Holder's Name:** John Doe

Upon reviewing my account statements, I discovered that the above amount was charged twice due to a technical error. I kindly request your assistance in processing a refund for one of the duplicate payments at your earliest convenience.

Please let me know if you require any additional information or documentation to expedite this request.

Thank you for your attention to this matter.

Sincerely,

John Doe
Email: john.doe@example.com
Phone: (555) 123-4567