

Withdrawal of Legal Action

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to formally notify you of my decision to withdraw my legal action initiated on [insert date of initiation] in case number [insert case number]. After careful consideration and in the spirit of reconciliation, I believe it is in our mutual best interest to resolve our differences amicably.

This decision has not been made lightly, and my aim is to foster a positive relationship moving forward. I appreciate your understanding and hope we can work together towards a mutually beneficial resolution.

Thank you for your attention to this matter. I look forward to your prompt acknowledgment of this withdrawal.

Sincerely,

[Your Name]