

Withdrawal of Legal Action

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Title]

[Company/Organization Name]

[Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally withdraw my legal action in the matter of [Case Name/Number] due to unforeseen financial constraints. After careful consideration, it has become clear that I am unable to sustain the legal proceedings at this time.

I appreciate the time and effort that has been put into this case and hope to explore resolution options in the future if my circumstances change.

Thank you for your understanding.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]